

**ATGLEN BOROUGH COUNCIL**

**BUSINESS MEETING**

**MONDAY, SEPTEMBER 9, 2019**

President Palmer called the meeting of the Atglen Borough Council to order on Monday, September 9, 2019 at 7:00 pm in the Borough Hall. The following members were present:

Charles Palmer Jr.    Denim Kurtzhals    Brian Hahn  
Melissa McClay      Josh Glick      Mayor George Stewart

**SWEAR IN JUNIOR COUNCIL PERSON SYDNEY BURKHARDT** - Mayor Stewart performed the swearing in ceremony. Council congratulated Ms. Burkhardt.

**POLICE REPORT** – Officer Smyth read aloud the August police report.

**PUBLIC COMMENTS** - There were no comments.

**COUNCIL ACTION ITEMS**

Approve the Time Extension Change Order, Change Order # 1, Project: Well #4 Nitrate Removal System and Ridge Avenue Water Main Replacement – Motion to approve made by Kurtzhals/Hahn. Ms. Andrews said due to the delay with the nitrate removal equipment an additional 90 days is needed. The work is to be completed by the end of October. All members were in agreement.

Approve Emergency Operations Plan (EOP) of Atglen Borough, Resolution # 601-19 – Motion to approve made by Kurtzhals/Glick. Ms. Andrews said Chester County requested a review, update if needed, and an adoption of the EOP. The Borough's Emergency Management Coordinator in consultation with the County recommended re-adopting the current plan. All members were in agreement.

Authorize the Borough Solicitor to Review and Modify Where Necessary the Draft Ordinance Amending the Stormwater Management Ordinance for Agricultural Activities, High Tunnel Facilities and Upon Completion of the Solicitor's Review Have the Borough Manager Advertise Said Ordinance for Adoption – Motion to approve made by Hahn/Kurtzhals. Ms. Andrews said this will bring Atglen into compliance with PA Act 167. All members were in agreement.

Authorize the Borough Manager to Sign the PA DEP Public Water Supply Permit Application for the Chetty-Applewood Development New Water Interconnect Booster Pump Station Subject to the Borough Engineer and Borough Solicitor Approving Said Action – Motion to approve made by Hahn/Glick. All members were in agreement.

August 5, 2019 Council Minutes, Bills of Approval, Treasurer's Report, Department and Advisory Reports - Motion to approve made by Palmer/McClay. All members were in agreement.

### **COUNCIL DISCUSSION ITEMS**

Hunt Manor, Willow Lane Dedication, Update – Ms. Andrews said progress is being made on the 7 lot subdivision. The Borough Engineers will be performing a site inspection. The Solicitor approved the deed and title report.

2020 Budget – Ms. Andrews said she is getting started on the budget.

Personnel Manual, Update – The Solicitor has completed her review. Council supports the changes. Ms. Andrews will wrap up the document and have it ready for Council action at the October meeting.

Kuhn Request for Reimbursement – The Kuhn property, Stauffer Road, is served by a shared accessway. The Borough does not own the shared accessway. The Borough has two easements to use the accessway for Well # 4. Maintenance is not an obligation of the easements. Mr. Kuhn spent \$ 180.20 for stone to repair potholes. Mr. Kuhn did not approach the Borough prior to making the purchase decision. Mr. Kuhn is requesting the Borough reimburse him for the full value of the invoice. A discussion was held. Hahn/Kurtzhals made a motion to reimburse Mr. Kuhn \$ 60 subject to this being understood this is a goodwill/neighbor gesture, we are not the owner of the accessway, maintenance responsibilities are silent in the easement agreements, and this payment does not obligate the Borough for future maintenance or the cost of future maintenance. The vote was as follows: yes-4 votes, no-1 vote. Mr. Glick voted no. The motion passed.

Master Parks Consultant Bids - Ms. Andrews said fifteen consultant bids were received. The Study Committee is reviewing and scoring the proposals. The Committee is meeting on September 11.

### **PARK AND RECREATION COMMISSION, UPDATE**

Mr. Kurtzhals discussed the Community Day 5k walk/run and showed everyone the t-shirt. The Park and Recreation Commission is working on the holiday events. Sandy Hodorovich will not be requesting a renewal of her term at the end of the year. Mr. Kurtzhals said the Commission will need new members.

### **MANAGER'S COMMENTS**

Ms. Andrews announced Community Day is on September 21. Halloween will be celebrated on

October 31 from 6 to 8 pm, ages 12 and under. The trash and recycling bids are due on October 1. Ms. Andrews read aloud the Minimum Municipal Obligation for the two pension plans for Year 2020. Ms. Andrews read aloud her report and responded to questions.

**VISITORS COMMENTS** - There were no comments.

**JUNIOR COUNCILPERSON COMMENTS**

Ms. Burkhardt spoke on the marching band activities.

**MAYOR'S COMMENTS**

Mayor Stewart welcomed Sydney Burkhardt. He thanked the Borough Manager. He hopes to see everyone at Community Day.

**COUNCIL MEMBER COMMENTS**

There was a discussion about chickens.

Mr. Kurtzhals requested safety cones and other features be placed along Valley Avenue the night of Halloween. Mr. Kurtzhals thanked Paul Kabakjian for his decorating efforts at Borough Hall. Residents and visitors are enjoying the public art.

**ADJOURNMENT**

Motion to adjourn made by Kurtzhals/Glick. Meeting adjourned at 8:40 pm.

Respectfully submitted,

Caren D. Andrews  
Borough Manager/Secretary